

## WHITNEY ISD TRANSPORTATION GUIDELINES

Students are reminded that the bus driver is in charge at all times. The safety of all students on the bus is a great responsibility; therefore, disruptive conduct on the bus will not be tolerated. Students should remain seated at all times and keep hands, feet, and objects to themselves. Students who continually create disturbances will lose the privilege of riding the bus.

Students are under the same code of conduct aboard buses as in the classroom. Misbehavior while waiting for the bus (at school or the bus stop) will also result in disciplinary action. The bus driver should give a written discipline referral on all inappropriate student behaviors. The principal/assistant principal will take the appropriate disciplinary action on all referrals.

**Bus Passes** - All bus passes must be approved by the bus barn administrator or his/ her designee. Should a student need to ride an alternate bus, this will need to be approved through the bus barn. Parents should call 254-694-4121 to make these arrangements. Students that do not have a Bus Pass will not be allowed to board a bus other than the one they usually ride.

### **Students must:**

- Follow the driver's directions at all times.
- Enter and leave the bus or vehicle in an orderly manner at the designated stop nearest home / campus.
- Keep feet, books, band instrument cases, and other objects out of the aisle.
- Not deface the bus / vehicle, or its equipment.
- Not put head, hands, arms, or legs out of the window, hold any object out of the window, or throw objects within or out of the bus / vehicle.
- Be seated while bus / vehicle is moving.
- Wait for the driver's signal upon leaving the bus / vehicle and before crossing in front of the bus / vehicle.
- When students ride in a District vehicle, seat belts must be fastened at all times.
- Misconduct will be punished in accordance with the Student Code of Conduct; bus-riding privileges may be suspended.
- Misbehavior while waiting for the bus (at school or the bus stop) may result in a child being suspended from riding the bus.

## Consequences of Violation of Bus Conduct Rules

- 1<sup>st</sup> Violation:** A bus conduct report is written by the driver and turned into the school principal/assistant principal. A student-principal conference will be held.
- 2<sup>nd</sup> Violation:** The bus conduct report is turned into the principal/assistant principal. The parents will be contacted by phone (or by mail if unavailable) and a student-principal conference will be held.
- 3<sup>rd</sup> Violation:** The bus conduct report is turned into the school principal/assistant principal. The student is suspended from riding the bus for one week (5 school days). The parent is notified and must come to the school for a conference before the student's riding privileges are re-instated.
- 4<sup>th</sup> Violation:** The bus conduct report is turned into the school principal/assistant principal. The student is suspended from riding the bus for the remainder of the semester, or a minimum of 20 days. The parents are notified and are responsible for getting the student to and from school.
- 5<sup>th</sup> Violation:** The bus conduct report is turned into the school principal/assistant principal and the student is suspended from riding the bus for the remainder of the school year. The parents are notified and are responsible for getting the student to and from school.

At the discretion of the principal or his/her designee, any serious misconduct may be treated as a 4<sup>th</sup> or 5<sup>th</sup> violation, which will result in suspension from riding the bus for the remainder of the semester or school year.

Video monitoring cameras may be used on Whitney I.S.D. buses while transporting students.

Students are expected to assist District staff in ensuring that buses remain in good condition and that transportation is provided safely.

Same rules apply to All District Vehicles.